



Let OSPE help you pass the PE Electrical exam!

The Ohio Society of Professional Engineers (OSPE) is bringing to you a review course to help you prepare for the PE Electrical Power exam.

- Online, live webinar only
- M/W evenings, 7:00-10:00 PM (Eastern Time), Aug. 24 - Oct. 17
- Approx. 42 hours of live instruction
- Purchase additional timed access to webinars and course materials
- Access webinar recordings upon registration
- Participate in online discussion group with your classmates
- 15% discount on PPI books
- Mock exam required
- Guarantee
- Refunds

Cost – Books not included

\$700 – OSPE dues-paying members; \$900 – Non-members.

Individual sessions available for \$70/member; \$100/non-member.

Webinar Schedule and Details

Specific webinar dates and subjects are noted below but are subject to change. A final schedule will be sent to all confirmed registrants.

Wed. Aug. 24	About the PE Exam and This Class	Mon. Aug. 29	AC & DC Circuit Analysis / 3-Phase Circuit Analysis / Devices & Power Electronics I
Wed. Aug.31	AC & DC Circuit Analysis / 3-Phase Circuit Analysis / Devices & Power Electronics II	Wed. Sept. 7	Per Unit Analysis
Mon. Sept. 12	Fault Currents	Wed. Sept. 14	Power Factor Correction / Transmission
Mon. Sept. 19	Transformers	Mon. Sept. 26	AC Machines
Wed. Sept. 28	DC Machines	Mon. Oct. 3	Codes and Standards / National Electrical Code
Wed. Oct. 5	Power System Protection / Special Applications	Wed. Oct. 12	Measurement & Instrumentation / Power System Performance / Engineering Economics I
Mon. Oct. 17	Measurement & Instrumentation / Power System Performance / Engineering Economics II / Q&A - Circuits	Fri. Oct. 28	PE Exam

NO CLASS: Sept. 5, Sept. 21 & Oct. 10

Access Webinar Recordings Upon Registration

Confirmed registrants will receive a link to all webinars recorded for the spring 2016 course as an additional study tool. Fall 2016 course webinars will be recorded as they occur and available for student review. All webinar recordings can be streamed by current students through October 28, 2016 (downloads not available).

Refunds

Refunds will be issued through the fourth scheduled class session. The amount refunded will be prorated minus the number of class sessions already held regardless of whether or not you attended those classes. After the fourth class is held, no refund will be issued. **Waiting for confirmation you're approved to sit for the exam?** If you receive notification you are not eligible to sit for the October 2016 PE exam after registering and paying for this course, call to discuss your options.

Materials

Required are Power Reference Manual for the Electrical and Computer PE Exam, 2nd ed. (Camara); Power Practice Problems for the Electrical and Computer PE Exam, 2nd ed. (Camara); and NCEES PE Electrical and Computer Engineering: Power Practice Exam (no discount available; this is your mock exam). Recommend but not required is Power Practice Exams for the Electrical and Computer PE Exam, 2nd ed. (Camara), as well as the NCEES Reference Handbook, version 9.2 for computer-based testing (available via free download). **Order your books through PPI using a special promo code and get a 15% off discount, unless otherwise noted.** View materials at ppi2pass.com. Prices shown do not reflect discount nor shipping and handling. You will receive the promo code upon registration.

Guarantee

If you don't pass your exam and have met course completion requirements, you can enroll in a future PE exam prep course at no/reduced cost. See the Review Course Policies for details.

REGISTER BY MONDAY, AUG. 22:

Call OSPE (1-800-654-9481 or 614-223-1144) for immediate registration processing.

Note: In the case of inadequate enrollment, registered participants will be notified and issued a full refund. In the case of a cancellation of an individual class because of an emergency or unavoidable instructor conflict, participants will be notified as soon as possible and the course session will be rescheduled.

PE Exam Prep Courses Policies

Course Guarantee

If a course participant does not pass the exam corresponding to the course taken, the participant may enroll in a future PE exam prep course, subject to the restrictions outlined below, provided s/he attended at least 80% of the class sessions at the time they were held with live instructors, completed and turned in at least 80% of assigned homework and completed and turned in a mock exam (no minimum pass rate is required).

- The registration fee for the repeated course will be the regular course fee based on the membership status of the participant minus the fee paid for the current prep course.
- The start date of the course repeated at reduced cost must be within one year of the failed PE exam date.
- A course may only be retaken one time at no cost. Subsequent courses may be taken at the appropriate cost based on the membership status of the participant.
- MnSPE will not permit a student to repeat a course at no cost unless that student has met the requirements of the course guarantee as outlined above and has taken and failed their exam.
- Homework and your completed mock exam must be completed and sent to MnSPE by the date of the exam corresponding to the course taken. Items can be forwarded to MnSPE via email, fax or USPS mail. Homework and your mock exam score must be emailed or postmarked by the exam date in order to be accepted and count toward the course guarantee.

Homework and Mock Exam

- Students must send their completed homework and mock exam score to Julie at MnSPE (jsteel@mnspe.org) prior to the exam date corresponding to the course taken. Homework can be sent electronically or hard copy, and can be sent all at once at the end of the course or in smaller segments throughout the course. Homework/mock exam mailed to the MnSPE office must be postmarked by the exam date.
- It is highly recommended that students attempt at least some of the homework problems that correspond to each class subject in order to bring specific questions to the instructor for that class. Completing the homework prior to each class subject is not required.

Webinar Requirements

Participants attending the course via Webinar are required to have access to a computer with suitable Internet access. MnSPE utilizes GoToWebinar software for this course.

- There is no cost to use the VoIP option and no software is required. GoToWebinar will automatically allow you access to VoIP audio when you log on to the webinar. Your computer must have speakers and a good internet connection speed.
- Participants will be able to hear the instructor through their computer speakers, and participants can type questions to the instructor in the GoToWebinar chat box during class. Participants will see the instructor's screen throughout each class but will not see the instructor. A telephone option is available if your computer does not have speakers.
- Additional webinar information, including links to each webinar class, will be sent to each participant one day prior to the start of the course.

Payment

- Payment must be made in full and received by MnSPE prior to the start of the course. A link to online course materials will not be forwarded until full payment is received. If payment in full is not received, the participant may be denied enrollment until full payment is received.
- Students who register and pay for the course but who then wish to drop can receive a refund through the date of the fourth scheduled class session. The amount refunded will be prorated minus the number of class sessions already held regardless of whether or not those classes were attended. After the fourth class is held, no refund will be issued.